



Minutes of the Southeast Metro Stormwater Authority Board Meeting  
November 20, 2019

A Board Meeting of the Southeast Metro Stormwater Authority (SEMSWA) was held on Wednesday, November 20, 2019 at 7437 S. Fairplay Street, Centennial, Colorado. A full and timely notice of this meeting was posted and a quorum was present. The meeting was called to order by Chair Bart Miller at 1:34 p.m.

Directors Present:           Bart Miller/Chair  
                                  Nancy Sharpe/Vice-Chair  
                                  Ron Weidmann/Sec-Treasurer  
                                  Matt Sturgeon  
                                  Jeff Baker (Director Baker left the meeting @ 2:24 p.m.)  
                                  Ron Lambert

Directors Absent:           Carrie Penaloza

Staff Present:               Paul Danley, Executive Director  
                                  Ed Krisor, SEMSWA Legal Counsel  
                                  Kevin Collins, SEMSWA Financial Consultant, CliftonLarsonAllen  
                                  Vy Nguyen, CliftonLarsonAllen  
                                  Lanae Raymond, Environmental Resources Director  
                                  Dan Olsen, Maintenance and Inspections Division Director  
                                  Stacey Thompson, Floodplain Group Manager  
                                  Molly Trujillo, CIP Group Manager  
                                  Andy Kuster, GIS Manager  
                                  Britni Kahler, Maintenance & Inspections Project Specialist  
                                  Roxi Jones, HR/Administration Manager

Others Present:             Andrea Suhaka

**1. Public Comments for Non-Agenda Items - None**

**2. The October 16, 2019 Board Meeting Minutes stand approved.**

(Director Sharpe abstained.)

**3. Finance Director Report – Kevin Collins**

Noted Disbursements:

- Line 25, Concord Metropolitan District, \$100,675.85
- Line 32, L&M Enterprises, Inc., \$95,914.49
- Line 33, Naranjo Civil Constructors, \$27,591.43
- Line 42, Sunborne Companies, \$100,675.86
- Line 60, Edge Contracting, Inc., \$153,670.10
- Line 63, ICON Engineering, Inc., \$43,077.68
- Line 67, Olsson Associates, \$45,301.81
- Line 104, L&M Enterprises, Inc., \$23,365.37
- Line 119, Arapahoe County, \$2,100,000.00
- Line 129, ICON Engineering, Inc., \$31,385.70
- Line 130, L&M Enterprises, Inc., \$51,915.30

Kevin Collins reported on the Comparative Balance Sheet (Budgetary Basis) for the months ended October 31, 2019 and September 30, 2019 and the Schedule of Revenues, Expenditures and Changes in Funds Available – Budget and Actual – for the ten months ended October 31, 2019.

**4. Resolution 19-37 Authorization to Enter into an On-Call Contract with Enginuity Engineering Solutions for a Drainageway Assessment Project**

Motion for Adoption: Director Sharpe

Second: Director Weidmann

Ayes: All

**5. Resolution 19-38 Adoption of Best Value Procurement – Project Delivery Method**

Motion for Adoption: Director Weidmann

Second: Director Sturgeon

Ayes: All

**6. Executive Director Report – Paul Danley**

- SEMSWA received an APWA Colorado Chapter award for Sustainability – Large Community – Rebalancing Piney Creek Aggressive Stream Reclamation.
- Paul Danley briefly discussed the results of the SEMSWA stakeholder research. The Board gave SEMSWA direction on presenting this information to the staff of the partner agencies.

- SEMSWA is hosting an in-house training on workplace and personal cybersecurity on November 21, 2019.
- Employers Council will be holding an all-staff, day-long training regarding “Communicating in Difficult Situations” on December 10, 2019.
- Paul Danley and Dan Olsen gave a presentation on the East Soil Processing Site.

**7. An Executive Session was held from 2:41 p.m. to 2:54 p.m., pursuant to C.R.S. 24-6-402(4)(f)(I) to discuss the Executive Director Annual Review.**

Director Miller moved to go into the Executive Session, Director Weidman seconded the Motion and it passed unanimously.

Immediately following the Executive Session, a motion was made that the Board accept the Review Committee’s recommendations for changes to Paul Danley’s SEMSWA Employment Agreement.

Motion: Director Weidmann

Second: Director Sharpe

Ayes: All

**8. Other Items**

- Next Board Meeting – December 18, 2019 at 1:30 p.m.

**9. Meeting Adjourned by Chair Bart Miller at 2:55 p.m.**