

Introductions

- Welcome
- Introduction of staff / consultants
- Steve's opening remarks
- Board Members' opening remarks, if any

Voting Items Overview

- Need to make decisions to stay on schedule
- We are not locked in – Voting related items can be reevaluated in 2007 and modified
- The one exception is the building lease
- Review list of Voting Items

Schedule – Key Points

- City and County voted to meet schedule at July 13 Joint Meeting
- IGA Participants are not budgeting for work in '07; Authority is responsible
- Data is due to the County on Nov. 1
- Federal enforcement and fines begin in '08
- Need to be operating Jan. 1 to show public where their money is being spent
- Need office space for new hires, County does not have office space capacity

Current Staff Activities

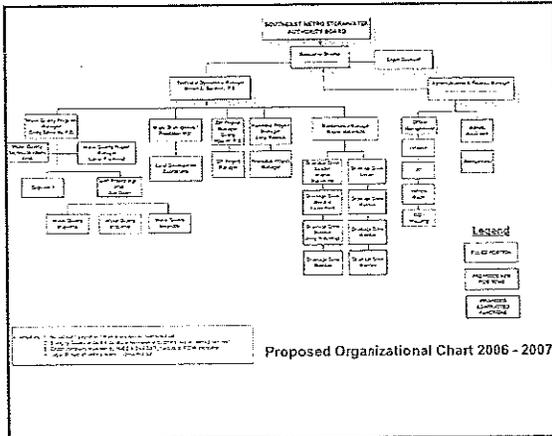
- Supporting IGA finalization and signing
- Managing consultants and supporting associated tasks
- Coordinating with legal support
- Coordinating Authority loan preparation

Current Consultant Activities

- CH2M HILL services include:
 - Office Space
 - Insurance
 - Staff benefits and transition
 - Public Outreach
 - Website
 - Other business startup activities
- AMEC services include:
 - Finalizing GIS digitizing
 - Final financial analysis
 - Rate determination
 - Billing database and County assessor coordination
- Legal Support by Ed Krisor
- Funding from the City and County is nearly spent

Contract Services / New Hires

- Overview
 - Proposed organizational chart
 - Discuss near term and long term staffing / hiring options
 - Approvals



Contract Services / New Hires

- Discuss near term and long term options for:
 - Executive Director
 - Finance / Office Manager
 - Auditor/CPA
 - Legal, Engineering, and Business Startup Support
- Approve Contracting with:
 - Ed Krisor for near term [Voting Item No. 3a]
 - CH2M HILL to complete tasks [Voting Item No. 3b]
 - AMEC to complete tasks [Voting Item No. 3c]
- Approve Advertising for Finance / Office Manager position [Voting Item No. 4]

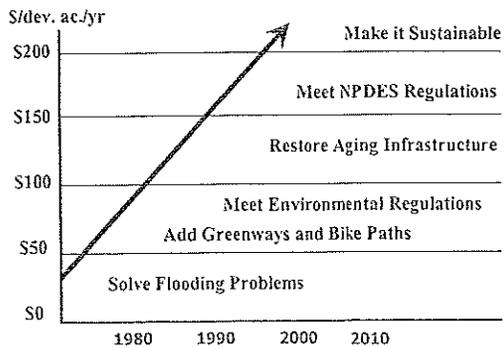
Break (10 minutes)



Loan / Finance / Accounting

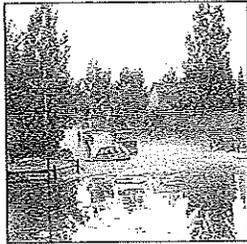
- Overview
 - Financial Overview
 - Discussion of expenses, revenue, and level of service
 - Cash flow analysis, pro forma spreadsheet
 - Approval to sign loan [Voting Item No. 5]
 - Business Insurance

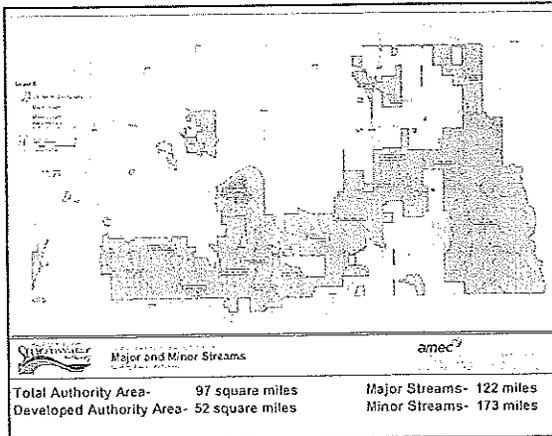
Stormwater Program Costs



Problems and Solutions

- **Problems:**
 - Flooding
 - Safety of residents
 - Damage to property
 - Emergency vehicle access
 - Traffic interruption
 - Aging Infrastructure
 - Cumulative deferred maintenance increasing each year
 - Eyesores
- **Solutions:**
 - Capital Projects
 - Enhanced Maintenance Program





List of Stormwater Infrastructure (see handout)

Type of Infrastructure	Estimated Quantity ⁽¹⁾		
	Miles	Linear Feet	Number
Open Channels			
Total "major" channels ⁽²⁾	122	633,600	NA
Total "other" channels	173	913,600	NA
Structures in Channels			
Drop Structures ⁽³⁾	NA	NA	800
Retaining Walls	NA	NA	NA
Maintenance Roads / Bike Paths ⁽⁴⁾	61	322,600	NA
Storm Sewer Systems			
Pipe	157	829,800	NA
Street Inlets and Catch Basins ⁽⁵⁾	NA	NA	1,700
Outfalls	NA	NA	1,600
Manholes ⁽⁶⁾	NA	NA	1,700
Detention Ponds (for peak flow attenuation)	NA	NA	270
Water Quality Ponds (to improve water quality per NPDES permit)	NA	NA	55

Problems and Solutions

- Problem:
 - Lack of comprehensive NPDES Permit implementation
 - Implementation will continue to cost more money
 - EPA Enforcement will increase
- Solution:
 - Provide comprehensive permit implementation



Example of Maintenance Required by EPA

Summary of Stormwater Program (see handout)

- NPDES Permit Compliance
- Subdivision Review, Permitting, Inspection
- Planning & Technical Management
- Customer Service, Billing, Finance, Accounting
- Routine & Minor Remedial Maintenance
- Capital Construction and Major Remedial Maintenance

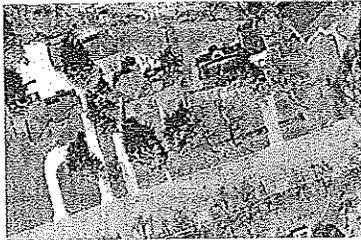
Stormwater Enterprise Service Fee & Drainage Authority

- Authorized under "Water Activities Enterprise Statute" (37-45.1-101 C.R.S.)
- Drainage Authority can implement stormwater enterprise administratively

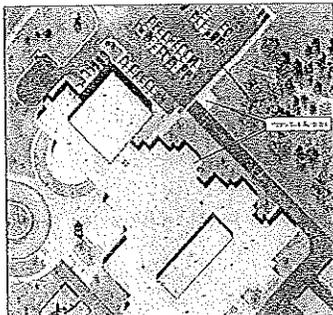
Stormwater Enterprise Characteristics

- Fees are based on amount of "impervious area"
 - (hard surfaces such as structures, driveways, parking lots) on each property
- Fees are therefore proportional to the amount of additional runoff discharged from each property
- Revenue is dependable and dedicated to stormwater

**Single Family Residential
Fee Basis**



**Commercial, Industrial, Multi-Family, Other
Fee Basis**



Office Space

- Needs for Staff and Equipment
 - Matching current County conditions - tenant finish, furniture, and equipment
 - Keep staff and equipment at one site
 - Centrally located
- Analyzed over 20 properties
- Visited 4 properties with staff
- Selected preferred location
- Lease overview
- Submitted Non-binding Letter of Intent
- Schedule – in new office by February
 - Temporary location at County
- Approve Signing Lease [Voting Item No. 6]

Staff Transition / Benefits

- Staff
 - Approve Arapahoe County Staff [Voting Item No. 7]
- Benefits
 - Approach – match County benefits as closely as possible
 - Working with a benefits broker
 - Recommendations, options, employee input considered
 - Approve Benefits Package and Enrollment [Voting Item No. 8]
 - Kaiser (medical), VSP (vision), Principal (dental, life, & disability)
 - Match County vacation, sick, and holiday accrual rates
 - Flexible spending account (Denver Reserve)
 - Binder checks due Sept. 30 for coverage to begin Nov. 1

Outreach Program - Overview

- Public Presentations:
 - City Council (Aug 21) & Commissioners (Aug 22)
 - CENCON (Aug 28th)
 - Centennial Ward 1 (Sept. 13th)
 - Future meetings as needed this fall
- Key Outreach Components
 - Seek public comment
 - Utilize existing newsletters & communications
 - Hold Open House in October (Oct 11 targeted)
 - Informational displays, handouts, staff on hand
 - News releases, newspaper ads, e-mails to HOA contacts
 - Consider targeted mailings (e.g. major commercial)
 - Website

Closing – Thank You
