



## Agenda - Board Meeting

**Wednesday, November 22, 2006 from 1:30 p.m. - 4:30 p.m.**

**Meeting location:** 10730 E. Briarwood Ave., Suite 100 Centennial, Co. 80112

Duration	Topic
<b>5 Minutes</b> 1:30- 1:35	<b>1. Administrative Items</b> <ul style="list-style-type: none"> <li>• Review and approval of minutes of 11/08/06 meeting (Miller)</li> <li>• 2006 Budget Appropriation (Krisor)</li> </ul>
<b>20 Minutes</b> 1:35-1:55	<b>2. Interim Executive/Finance Director</b> <ul style="list-style-type: none"> <li>• Discussion and possible selection of candidates (Miller)</li> </ul> <p>Pursuant to 24-6-402 (4)(f)(I) C.R.S., the Board may go into Executive Session to discuss this personnel topic.</p>
<b>15 Minutes</b> 1:55-2:10	<b>3. Health and Welfare Benefits</b> <ul style="list-style-type: none"> <li>• Discussion and possible approval to sign applications and binder checks (Gardner)</li> <li>• Authorization for Steve Gardner to sign any additional paperwork with attorney review/approval (Gardner)</li> </ul>
<b>15 Minutes</b> 2:10-2:25	<b>4. Employee Transition Details</b> <ul style="list-style-type: none"> <li>• Discuss issues related to the transition of County employees to SEMSWA (Gardner)</li> </ul> <p>Pursuant to 24-6-402 (4)(f)(I) C.R.S., the Board may go into Executive Session to discuss this personnel topic.</p>
<b>15 Minutes</b> 2:25 -2:40	<b>5. SEMSWA Policies</b> <ul style="list-style-type: none"> <li>• Discuss adoption of HR, Finance, and other policies (Gardner)</li> </ul>
<b>5 Minutes</b> 2:40-2:45	<b>6. Business Insurance</b> <ul style="list-style-type: none"> <li>• Update on Marsh and Aon Quotes (Gardner/CH2M HILL)</li> <li>• Approval to sign Business Insurance worksheet (Gardner/CH2M HILL)</li> </ul>
<b>10 minutes</b> 2:45-2:55	<b>Break</b>
<b>15 Minutes</b> 2:55-3:10	<b>7. Customer Service and Public Relations</b> <ul style="list-style-type: none"> <li>• Review and Discuss Schedule (AMEC)</li> <li>• Approval to purchase 2 computers/4 monitors (AMEC)</li> <li>• Final comments on news release and web site due Nov. 22 (CH2M HILL)</li> </ul>

<b>Duration</b>	<b>Topic</b>
<b>30 Minutes</b> 3:10-3:40	<b>8. Credits Program (AMEC)</b>
<b>5 Minutes</b> 3:40-3:45	<b>9. Auditing</b> <ul style="list-style-type: none"><li>• Discussion and approval to sign Bondi proposal letter (Gardner)</li></ul>
<b>5 Minutes</b> 3:45-3:50	<b>10. Recap and Adjourn (Miller)</b>

## VOTING ITEMS SUMMARY

No.	CATEGORY	REQUESTED ACTION
1	Administrative	Approve Nov. 8, 2006 Minutes
2	Administrative	2006 Budget Appropriation
3	Interim Executive and Finance Director	Approve candidate(s) for each position
4	Health and Welfare Benefits	Approve Chair Signature on Applications and Binder Checks; authorize Gardner to sign additional paperwork
5	Policy	Approve adoption of HR, Finance, and other policies (all open to future revision)
6	Business Insurance	Approval for Board Chair to sign business insurance worksheets
7	Customer Service	Approval to purchase 2 computers/4 monitors
8	Finance/Auditing	Approval to sign Bondi Proposal Letter