



## **Minutes of the Southeast Metro Stormwater Authority Board Meeting**

The Board Meeting of the Southeast Metro Stormwater Authority (SEMSWA) was held on Wednesday, October 25, 2006 at 1:30 p.m. at 10730 E. Briarwood Ave., #100, Centennial, CO 80112. A full and timely notice of this meeting had been posted and a quorum was present.

The meeting was called to order by Chairman Bart Miller.

Those present were:

Board Member Bart Miller  
Board Member Darryl Bellamy  
Board Member Andrea Suhaka  
Board Member Frank Weddig  
Board Member Ron Weidmann  
Board Member Bernie Zimmer

Also present were: Steve Gardner, Arapahoe County/Centennial Public Works  
John Pazour, Centennial  
Will Koger, ACWWA  
Ed Krisor, SEMSWA Attorney  
Kyle Hamilton, CH2M HILL  
Michele Majeune, CH2M HILL  
Jon Sorensen, AMEC  
Bob McGregor, AMEC  
Carrie Thompson, AMEC  
Bob Brooks, RS Wells  
Dan Kennicutt, Arapahoe County

### **Voting Items Summary**

- 1) Accept Oct 18, 2006 meeting minutes, as included in the backup packets.

Motion for acceptance: Board Member Ron Weidmann

Seconded: Board Member Andrea Suhaka

Approved: By all

- 2) Enter into Executive Session pursuant to §24-6-402(4) (b), (e), and (f) for legal discussions regarding billing fee negotiations with the Arapahoe County Treasurer and legal discussions regarding employee retirement benefits.

Motion for acceptance: Board Member Bart Miller

Seconded: Board Member Ron Weidmann

Approved: By all

- 3) Approve Chairman Bart Miller to sign the October 22, 2006 letter to the Arapahoe County Treasurer regarding SEMSWA billing process and charges from the Treasurer to SEMSWA.

Motion for acceptance: Board Member Ron Weidmann  
Seconded: Board Member Andrea Suhaka  
Approved: By all

- 4) Approve Ed Krisor to hire a third party consultant to perform a retirement plan comparison, with a maximum contract amount of \$5,000.

Motion for acceptance: Board Member Ron Weidmann  
Seconded: Board Member Frank Weddig  
Approved: By all

- 5) Accept Resolution #5 regarding Level of Service and Fee Rates, including incorporation of AMEC slide #5 language.

Motion for acceptance: Board Member Ron Weidmann  
Seconded: Board Member Frank Weddig  
Approved: By all

- 6) Motion to use ADP for payroll services.

Motion for acceptance: Board Member Andrea Suhaka  
Seconded: Board Member Bernie Zimmer  
Approved: By all

- 7) Confirm SEMSWA's commitment to pay AMEC & CH2M HILL for unpaid and future work.

Motion for acceptance: Board Member Bernie Zimmer  
Seconded: Board Member Frank Weddig  
Approved: By all

- 8) Motion to continue public hearing for 2007 budget until Nov. 1, 2006.

Motion for acceptance: Board Member Bernie Zimmer  
Seconded: Board Member Ron Weidmann  
Approved: By all

## **Action Items Summary**

### **SEMSWA Board**

- 1) The next board meeting will be held November 1, 2006 at Arapahoe County Public Works, 10730 E. Briarwood Ave., #100, Centennial, CO 80112.
- 2) Discuss Interim Executive Director and Finance Director positions at Nov. 1 meeting, and potentially have interviews at the Nov. 9 meeting.
- 3) Ask selected Finance Director (or candidates if interviews held) for financial software recommendations.
- 4) Chairman Bart Miller to provide letters to AMEC and CH2M HILL regarding commitment to pay for unpaid and future work.

- 5) Chairman Bart Miller to sign insurance applications (completed immediately after the meeting).

### **AMEC**

- 1) Present credit, exemption, and customer service information at future meetings.

### **CH2M HILL**

- 1) Talk to Great West regarding any other possible defined benefit groups that SEMSWA could join.
- 2) Talk to direct mailer, per Board Member Bernie Zimmer's recommendation.
- 3) Proceed with mailer preparation using the large post card format. Target commercial mailing in December, and Single Family mailing in January. Create one version for Single Family and one version for Commercial, for Board approval.
- 4) Proceed with retirement plan analysis for the following scenarios: 1) PERA, 2) Defined Contribution plan with Social Security, and 3) Defined Contribution plan without Social Security. A SEMSWA-specific Defined Benefit plan does not need to be analyzed further (this option will not be selected).

### **Steve Gardner, Arapahoe County Public Works**

- 1) Change budget information to reflect 1.5% Treasurer Fee.

### **Ed Krisor**

- 1) Contract with third party benefits company for benefits comparison.
- 2) Send final rate resolution to Board for final review.
- 3) Ensure that Operating Loan language in loan contract concerning restrictions on how loan proceeds are spent do not preclude capital expenditures.

### **County Commissioners**

- 1) Explore extending current stormwater employee pay and benefits thru first quarter 2007.