



Minutes of the Southeast Metro Stormwater Authority Board Meeting
July 17, 2024

A Board Meeting of the Southeast Metro Stormwater Authority (SEMSWA) was held in person at SEMSWA, 7437 S. Fairplay Street, Centennial, CO, and via video/teleconference using GoToMeeting (GTM#881931381). A full and timely notice of this meeting was posted, and a quorum was present. The meeting was called to order by Chair Miller at 1:35 p.m. MST.

Board Directors Present: Bart Miller – Chair
 Jeff Baker – Vice-Chair
 Don Sheehan – Secretary/Treasurer
 Christine Sweetland
 Amy Tharp – City Alternate
 Leslie Summey (remote)

SEMSWA Staff Present: Dan Olsen, Executive Director
 Ed Krisor, SEMSWA Attorney
 Jill Gillespie, CLA, SEMSWA Financial Consultant (remote)
 Molly Trujillo, CIP Manager
 Brad Sullivan, Maintenance Manager
 Roxi Jones, Director of HR and Administration
 Tiffany Clark, Land Development Review Manager
 Angela Howard, Land Development Engineer (remote)
 Enrique Juarez, Land Development Engineer
 Britni Kahler, Contract Maintenance & Inspections Manager
 Ashley Byerley, Environmental Resources Manager
 James Linden, Senior Environmental Specialist (remote)
 Michelle Slater, Receptionist (remote)
 Andy Kuster, GIS Manager
 Tammi Lantz, Business Support Specialist
 Ashley Byerley, Environmental Resources Manager
 Cynthia Love, Floodplain Manager
 Breanna Schittone, Human Resources/Business Support Specialist

Guests Present: Andrea Suhaka

1. **Public Comments for Non-Agenda Items – None**
2. **The June 12, 2024, SEMSWA Board Meeting Minutes stand approved.**
3. **Presentation of Items for Consent Agenda – After presentation, this item was moved to the Consent Agenda – Item 4.**
 - Resolution 24-21 Authorization to Accept a Special Warranty Deed, and Enter into a Permanent Easement Agreement, and a Temporary Easement Agreement with Arapahoe County – Clark

4. Consent Agenda

- **Resolution 24-21 Authorization to Accept a Special Warranty Deed, and Enter into a Permanent Easement Agreement, and a Temporary Easement Agreement with Arapahoe County**
- **Resolution 24-22 Authorization to Enter into an On-Call Contract with Michael Baker International for Professional Services for Community Rating System Cycle Verification**

Motion for Adoption: Director Sheehan

Second: Director Sweetland

Roll Call Vote: Chair Miller, Director Sheehan, Director Sweetland,
Director Baker

Ayes: All

(Item 9 was moved up in the agenda due to Director Baker's time constraints.)

9. **The Board of Directors held an Executive Session under C.R.S 24-6-402 (4)(f)(I) to discuss the Executive Director Annual Review.**

Motion to Open Executive Session at 1:41 p.m.: Chair Miller

Second: Director Baker

Ayes: All

The Executive Session was closed at approximately 1:50 p.m.

Motion to Approve Dan Olsen's Employment Agreement 2nd Amendment, as discussed in the Executive Session: Director Baker

Second: Director Sweetland

Ayes: All

5. Peoria Pond Presentation – Ashley Byerley

6. Executive Director Report – Dan Olsen

- Dan Olsen noted that the June 27th meeting between Arapahoe County and SEMSWA regarding minor structures, four feet to twenty feet, was canceled by County Staff.
- Information was given from a meeting that was held between SEMSWA and Mile High Flood District on Flood Warning Systems.
- Dan Olsen gave an update on the Industry Workshop Day with Mile High Flood District.
- An update on the High Line Canal was given by Dan Olsen.
- SEMSWA organized and hosted the Cherry Creek Race for the Watershed on Saturday, July 13, 2024; pictures of the event were presented to the Board.
- The Consumer Price Index for 2023 was reported at 5.215%.
- Dan Olsen proposed to The Board to cancel the August Board Meeting

7. Finance Report – Jill Gillespie, CLA

Noted May Disbursements:

- Line 67 – Mile High Flood District - \$300,000.00
- Line 85 – ACBS Building Loan - \$75,174.16
- Line 91 – Mile High Flood District - \$300,000.00

Noted June Disbursements:

- Line 26 – Concrete Express, Inc. - \$617,560.35
- Line 75 – L&M Enterprises, Inc. - \$265,577.00
- Line 76 – Naranjo Civil Constructors - \$102,891.00
- Line 77 – Regis Jesuit High School - \$59,310.00

Jill Gillespie reported on the Comparative Balance Sheet (Budgetary Basis) for the months ended June 30, 2024, and May 31, 2024, and on the Schedule of Revenues, Expenditures, and Changes in Funds Available – Budget and Actual – for the Six Months ended June 30, 2024.

8. Cybersecurity Presentation/Yearly Update– Andy Kuster

- As a CSD Pool member that has qualified for additional cybersecurity insurance sub-limit coverage upon completion of the 2022 NetDiligence Quiet Audit cyber assessment, SEMSWA is required to demonstrate the next steps taken to keep those limits through 2025. These steps must be completed at a meeting of the SEMSWA Board of Directors held between

October 1, 2023, and September 30, 2024.

- To maintain the higher \$1,000,000 sub-limit, the CSD Pool requires a copy of the meeting minutes in which the following has been discussed:
 - SEMSWA's current exposure to Personally Identifiable Information (PII); and
 - Progress made to any recommendations or findings identified in the initial NetDiligence Quiet Audit cyber assessment; and
 - Next steps to be taken over the next twelve (12) months regarding the SEMSWA's cybersecurity.
- Andy Kuster, GIS/IT Manager, gave a presentation at today's board meeting regarding SEMSWA's cybersecurity practices, including the items noted above. A summary of this presentation is attached to these minutes, and both will be sent to the CSD Pool, as required.

10. Other Items

- There will be no August Board Meeting.
- The next SEMSWA Board Meeting will be held in the South Platte Room at SEMSWA and available via GoToMeeting on Wednesday, September 18, 2024, at 1:30 p.m.

11. The meeting was adjourned by Chair Miller at 2:54 p.m.

SEMSWA Cybersecurity Update

July 17, 2024

Brief History



Pre 2022

Basic best practices such as login security, backups, occasionally threat training...



2022 NetDiligence Assessment

Evaluated our practices
Provided areas for improvement
Insurance implications



Why this presentation?

Requirement for CSD
Pool Cyber Liability
Coverage, an additional
\$800k no cost to
SEMSWA coverage.

Current Approach

- Becoming mature, embedded in our work...careful!
- Strengthening email filtering system, pros and cons...
- Email spoof campaign...A+
- Continuous monitoring of workstations and patching schedule, with a standing monthly agenda item.
- Synoptek Quarterly Vulnerability Reports
- MFA everywhere we can
- Protect Personal Information

VULNERABILITY MANAGEMENT REPORT

Southeast Metro Stormwater Authority

Q2 2024

Andy,

jerwin@synoptek.com has viewed the encrypted message sent on
07/17/2024 11:03:35 am.

Whats next?



Security Question on
password change
requests (today)



GIS Servers Rebuild



Website conversion
and .gov

Thank you!

