



Minutes of the Southeast Metro Stormwater Authority Board Meeting  
November 15, 2023

A Board Meeting of the Southeast Metro Stormwater Authority (SEMSWA) was held in person at SEMSWA, 7437 S. Fairplay Street, Centennial, CO, and via video/teleconference using GoToMeeting (GTM#942626973). A full and timely notice of this meeting was posted, and a quorum was present. The meeting was called to order by Chair Miller at 1:35 p.m. MST.

Board Directors Present:     Bart Miller - Chair  
   Jeff Baker – Vice-Chair  
   Don Sheehan – Secretary/Treasurer  
   Christine Sweetland  
   Jessica Campbell-Swanson  
   Ron Lambert

SEMSWA Staff Present:     Dan Olsen, Executive Director  
   Thuy Dam, CLA, SEMSWA Financial Consultant  
   Jill Giordano, SEMSWA Financial Consultant  
   Molly Trujillo, CIP Manager (remote)  
   Brad Sullivan, Maintenance Manager  
   Roxi Jones, Director of HR and Administration  
   Tiffany Clark, Land Development Review Manager  
   Britni Kahler, Contract Maintenance & Inspections Manager  
   Jessica Traynor, Land Development Engineer (remote)  
   James Linden, Senior Environmental Specialist (remote)  
   Michelle Slater, Receptionist (remote)  
   Andy Kuster, GIS Manager  
   Ashley Byerley, Environmental Resources Manager  
   Breanna Schittone, Human Resources/Business Support Specialist

Guests Present:                Andrea Suhaka

**1. Public Comments for Non-Agenda Items – None**

**2. The October 18, 2023, SEMSWA Board Meeting Minutes stand approved.**

**3. Finance Report – Thuy Dam and Jill Giordano, CliftonLarsonAllen (CLA)**

Noted October Disbursements:

- Line 16 – Stratus Building Solutions of Colorado - \$6,297.71
- Line 20 – Johnson Auto Plaza - \$70,995.00
- Line 25 – Fiber Platform - \$3,069.82
- Line 34 – Optum - \$4,847.76
- Line 54 – L&M Enterprises Inc - \$54,864.99
- Line 55 – L&M Enterprises Inc - \$133,985.34

Thuy Dam reported on the Comparative Balance Sheet (Budgetary Basis) for the Months ended October 31, 2023 and September 30, 2023, and on the Schedule of Revenues, Expenditures, and Changes in Funds Available – Budget and Actual – for the Ten Months ended October 31, 2023.

**4. Resolution 23-27 Authorization to Execute Agreement regarding Funding of Major Drainageway Plan (MDP) for Cottonwood, Lone Tree, Windmill, and Dove Creeks with Mile High Flood District (MHFD)**

Motion for Adoption: Director Baker

Second: Director Sheehan

Ayes: All

**5. Resolution 23-28 Authorization to Enter into Funding Agreement with Cherry Creek Basin Water Quality Authority (CCBWQA) for the Construction of Dove Creek Channel Improvements**

Motion for Adoption: Director Sheehan

Second: Director Campbell-Swanson

Ayes: All

**6. Resolution 23-29 Pre-Authorization to Fund the Construction of the Dove Creek Channel Improvements – Phase 2**

Motion for Adoption: Director Campbell-Swanson

Second: Director Baker

Ayes: All

## **7. Executive Director Report – Dan Olsen**

- Inverness Water and Sanitation District – A presentation is scheduled for January 2024, to include a review of the 2016 Vulnerability Study, master planning efforts, and a Cottonwood Creek Basin Annual Stormwater Fee review.
- SEMSWA staff is working on an RFP to study the review fees and structures.
- The High Line Canal Conservancy will accept comments from SEMSWA regarding open space conservation easements.
- Floodplain staff will be working on the City of Centennial's Community Rating System (CRS) Verification in early 2024, The last verification process was in 2019.
- SEMSWA staff has reviewed, selected, and notified the firms chosen for its 2024/2025 On-Call Consultant and Contractors list.

## **8. Other Items**

- The next SEMSWA Board Meeting will be held both as an in-person meeting at SEMSWA and available virtually via GoToMeeting on Wednesday, January 17, 2024, at 1:30 p.m.
- The SEMSWA Holiday Party will be held at Topgolf – Saturday, December 9, 2023, at 6 p.m.

## **9. Meeting Adjourned by Chair Miller at 2:52 p.m. MDT**