

Deliverables and Due Dates
Basin Development, Permit, and Review Fees Project
for
SEMSWA

(Deliverables are assumed to be due the end of the week shown)

		September	October	November	December
1)	Comparative Analysis				
	a) Part 1 comparison Tech Memo				
	b) Part 2 comparison Tech Memo				
2)	Development of Options for Basin Development Fees- Complete the Necessary GIS, Financial, and Engineering Analysis for 3 Options.				
	(a) Option 1- Basin Fees Proportional to Costs of New Facilities.				
	(3) and (4) Build spreadsheets and prepare draft tech memo				
	(b) Option 2 - System buy-in.				
	(3) and (4) Build spreadsheets and prepare draft tech memo				
	(c) Option 3 – Hybrid.				
	(1) and (2) Build spreadsheets and prepare draft tech memo				
	(d) Prepare draft and final technical memorandum summarizing results.				
3)	Prepare options for new permit, review and associated fees.				
	b) Prepare draft and final technical memorandum summarizing results				
4)	Prepare Financial Models Incorporating New Fees Developed Above				
	c) Prepare draft and final technical memorandum summarizing results.				
5)	Working Meetings with Staff- 8 meetings	1	2	3	4
6)	Facilitation of Task Force- 4 meetings				
	a) Set-up and facilitate meetings with staff and prepare PowerPoint presentations				
	b) Document meetings				
7)	Board Meetings- 3 meetings				
	a) Prepare powerpoint presentations				
	b) Present at meetings and document				
8)	Public Information Materials- brochures and website				

**Proposed Schedule
Basin Development, Permit, and Review Fees Project
for
SEMSWA**

	September	October	November	December
1) Comparative Analysis				
a) Part 1 comparison.				
b) Part 2 comparison.				
2) Development of Options for Basin Development Fees- Complete the Necessary GIS, Financial, and Engineering Analysis for 3 Options.				
(a) Option 1- Basin Fees Proportional to Costs of New Facilities.				
(1) Estimate of Remaining Cost of Capital Improvements for New Development.				
(2) Analysis of Remaining Developable Acres within SEMSWA.				
(3) and (4) Build spreadsheets and prepare draft tech memo				
(b) Option 2 - System buy-in.				
(1) Estimate of value of existing SEMSWA Stormwater Infrastructure.				
(3) and (4) Build spreadsheets and prepare draft tech memo				
(c) Option 3 – Hybrid.				
(1) and (2) Build spreadsheets and prepare draft tech memo				
(d) Prepare draft and final technical memorandum summarizing results.				
3) Prepare options for new permit, review and associated fees.				
a) Review all costs associated with said activities. Build spreadsheets with alternative cost recovery options.				
b) Prepare draft and final technical memorandum summarizing results				
4) Prepare Financial Models Incorporating New Fees Developed Above				
a) Prepare financial models including service fee revenue, revenue from participating entities, UDFCD, other sources and present results with revenue from above options.				
b) Evaluate existing agreements between ACWWA and SEMSWA and incorporate into financial analysis				
c) Prepare draft and final technical memorandum summarizing results.				
5) Working Meetings with Staff- 8 meetings				
6) Facilitation of Task Force- 4 meetings				
7) Board Meetings- 3 meetings				
8) Public Information Materials- brochures and website				