



Minutes of the Southeast Metro Stormwater Authority Board Meeting

The Board Meeting of the Southeast Metro Stormwater Authority (SEMSWA) was held on Wednesday, April 4, 2007 at 1:30 p.m. at 10730 E. Briarwood Ave., #100, Centennial, CO, 80112. A full and timely notice of this meeting had been posted and a quorum was present.

The meeting was called to order by Board Member Bart Miller

Those present were: Board Member Bart Miller (by phone)
Board Member Ron Weidmann
Board Member Rod Bockenfeld (late arrival)
Board Member Andrea Suhaka
Board Member Jim Dyer
Alternate Board Member Sue Bosier

Also present were: Scott Tucker, SEMSWA Interim Executive Director
David Agee, SEMSWA Interim Finance Director
Steve Gardner, SEMSWA Director of Operations
Ed Krisor, SEMSWA Attorney
Roxi Jones, SEMSWA Administrative Assistant
Kyle Hamilton, CH2M HILL

General

Public Comments:

SUMMARY OF SIGN IN SHEET

NAME	REPRESENTING	PHONE
John Hermon	Orchard Meadows HOA	303-741-4412
Gary Self	Christensen Lane Estates	303-907-8187

Mr. John Herman – Representing Orchard Meadows HOA

Citizen Comments:

- They have private roads.
- He pays a \$159 stormwater fee, plus \$25 per house to cover the fee for the streets.
- Why are they charged for private roads?

SEMSWA Comments:

- Scott Tucker stated that private roads are part of the parcel and are part of the total impervious area for that parcel. Public streets are not charged a fee partially because

they are a component of the public drainage system. If the City and County were charged stormwater fees, the fees would just move between funds within the City, County, and SEMSWA .

Mr. Gary Self – Representing the Christensen Lane Estates HOA

Citizen Comments:

- He stated that their HOA is being charged the commercial rate for their private streets. He stated that he talked to Mark Mangone, who said that the residential rate only applies up to 50,000 sf. Over 50,000 sf, the commercial rate is used.
- He stated that their HOA owns and maintains their stormwater system.
- He has discussed this issue with Jon Sorenson, and Jon agreed to bring this to the Board.
- He stated their HOA is going to pay the tax, but not the fee, and will be sending a letter to SEMSWA regarding their position.
- He is still waiting to hear back from the Board on how this issue will be resolved.

SEMSWA Comments:

- Steve will look into the construction project at the Estates, and stated that Mr. Self should coordinate with him on resolution of this issue.

Voting Items Summary

- 1) Accept March 21, 2007 meeting minutes as provided in the backup materials.

Motion for acceptance: Board Member Ron Weidmann
Seconded: Board Member Andrea Suhaka
Approved: By all

- 2) Motion to approve the List of Cash Disbursements for \$49,856.97 plus three additional checks totaling \$1,713.67, for a grand total of \$51,570.64.

Motion for acceptance: Board Member Andrea Suhaka
Seconded: Board Member Ron Weidmann
Approved: By all

- 3) Motion to authorize starting the Purchasing Card application process with limits of \$500/day and \$2,000/month.

Motion for acceptance: Board Member Jim Dyer
Seconded: Board Member Sue Bosier
Approved: By all

- 4) Motion to approve Resolution No. 27, Authorization of Christensen Lane Project.

Motion for acceptance: Board Member Ron Weidmann
Seconded: Board Member Andrea Suhaka

Approved: By all

- 5) Motion to approve County IGA Extension Allowing SEMSWA Use of County Facilities.

Motion for acceptance: Board Member Ron Weidmann

Seconded: Board Member Sue Bosier

Approved: By all

- 6) Motion to approve Resolution No. 26, authorizing acquiring two utility vehicles and a heavy duty pickup, with the exception of only buying a hybrid Escape if it can be purchased for the same cost as a gas Escape.

Motion for acceptance: Board Member Ron Weidmann

Seconded: Board Member Sue Bosier

Approved: By all

- 7) Motion to approve Resolution No. 28, Authorizing Adoption of Reimbursement Rate for Use of Personal Vehicles for SEMSWA Business.

Motion for acceptance: Board Member Rod Bockenfeld

Seconded: Board Member Ron Weidmann

Approved: By all

- 8) Motion to approve Resolution No. 29, Authorization to Establish a Household Hazardous Waste Program.

Motion for acceptance: Board Member Ron Weidmann

Seconded: Board Member Andrea Suhaka

Approved: By all

Action Items Summary

Board

- 1) Re-evaluate non-competitive bid limits and approval limits in 6 months.

Scott Tucker

- 1) Determine for the Board what job advertisement method is providing the most job applicants.
- 2) Continue finalizing the 2007 Revised Budget. Once complete, provide it to the Board in Excel format.

Dave Agee

- 1) Audit information is due to Auditor's office by July 31, 2007.
- 2) Proceed with Purchasing Card application process.
- 3) Begin Finance Director search once Executive Director is hired.

Steve Gardner

- 1) Coordinate with citizens regarding their comments.

Ed Krisor

- 1) Review purchasing policy.
- 2) Write a letter to SEMSWA Board regarding his approval of not having official policies in place at this time.
- 3) Provide NPDES support regarding having SEMSWA be responsible for all 6 programs. Proceed with MOUs with the City and County regarding their responsibilities for Program No. 6 compliance.
- 4) Obtain copies of all Curbside, Inc. permits for hazardous waste activities.

Roxi Jones

- 1) Schedule and coordinate the grand opening.

CH2M HILL

- 1) Prepare meeting minutes.
- 2) Post meeting handouts to the web site.

Future Meetings

- 1) The next meetings will be held as follows:
 - a. April 11, 3:00 PM to 5:00 PM. **Note - This is a special meeting that does not fall on the standard meeting schedule of first and third Wednesdays of each month.**
 - b. April 18, 1:30 PM – 4:30 PM
 - c. Thereafter: First and third Wednesdays of each month, unless otherwise determined.