



Minutes of the Southeast Metro Stormwater Authority Board Meeting
June 21, 2017

A Board Meeting of Southeast Metro Stormwater Authority (SEMSWA) was held on Wednesday, June 21, 2017 at 7437 S. Fairplay Street, Centennial, Colorado. A full and timely notice of this meeting was posted and a quorum was present. The meeting was called to order by Chairman Bart Miller at 1:36 p.m.

Board Directors Present: Bart Miller/Chair
 Nancy Sharpe/Vice-Chair
 Ron Weidmann/Sec-Treasurer
 Jeff Baker
 Linda Lehrer

SEMSWA Staff Present: John McCarty, Executive Director
 Dave Agee, Finance and Administration Division Director
 Ed Krisor, SEMSWA Legal Counsel
 Paul Danley, Engineering and Construction Division Director
 Lanae Raymond, Environmental Resources Division Director
 Dan Olsen, Maintenance and Inspection Division Director
 Scott Palmer, Capital Improvement Project Manager
 Jon Nelson, Capital Improvement Project Manager
 Tiffany Clark, Land Development Program Manager
 Nicole Torrez, Office Support Specialist

Others Present: Andrea Suhaka

1. Public Comments for Non-Agenda Items – None

2. Presentation of Poysti & Adams, LLC Audit Report – Agee

- **Resolution 17-17 Acceptance of Audit for Year Ending December 31, 2016**

Motion for Adoption: Director Weidmann
Second: Director Sharpe
Ayes: All

3. Finance Director Report – Dave Agee

- **Noted Disbursements:**
 - Line 11, SunBorne Companies, \$38,082.24
 - Line 12, Castle-Prim LLC, \$107,615.66
 - Line 13, Concord Metropolitan District, \$38,082.24
 - Line 20, Edge Contracting, Inc., \$282,261.68
 - Line 37, Edge Contracting, Inc., \$89,898.50
 - Line 56, Tyler Technologies, Inc., \$69,170.00
 - Line 86, Kenny Construction, \$55,453.42
 - Line 94, Edge Contracting, Inc., \$156,595.69
 - Line 98, CoBiz Bank, \$76,170.48
- The Arapahoe County Comparative Fee Collection Analysis was presented.
- Dave Agee reported on the Fee Collection Analysis, Statement of Revenue and Expenditures, and the Statement of Net Assets ending May 31, 2017.
- A report was given on expenditures from loan proceeds for the SEMSWA Piney Creek Project.

4. The May 17, 2017 Board Meeting Minutes stand approved.

5. Consent Agenda

- **Resolution 17-18 Authorization for Nameless Tributary, Mesa Filing No. 1 Tract B Improvements**
- **Resolution 17-19 Authorization to Accept a Special Warranty Deed from Arapahoe Partnership**

Motion for Adoption: Director Weidmann

Second: Director Baker

Ayes: All

6. Resolution 17-20 Authorization to Accept Easements from Antelope Subdivision Property Owners

Motion for Adoption: Director Sharpe

Second: Director Weidmann

Ayes: All

7. Resolution 17-21 Authorizing the Executive Director to Execute a Contract with Aztec Surveying and Locating Corporation for Underground Utility Locating Services

Motion for Adoption: Director Baker

Second: Director Weidmann

Ayes: All

8. Executive Director Report – John McCarty

- As approved by the board's budget policy in 2016, 2018 stormwater fees will increase by a 2.24% inflation rate, based on the Denver/Boulder CPI. The next SEMSWA Budget Committee meeting will be held on August 9, 2017 at 1:30 p.m. At the September 20, 2017 board meeting, the board will vote on adopting the fee increase; at the October 18, 2017 board meeting, the board will vote on adopting the 2018 budget.
- Soil Processing Site Update – There was approval from the Planning Commission on June 20, 2017. SEMSWA is finalizing the lease and will be sending the owner a check for \$22,500, which pays the full five-year term of the lease.
- John McCarty gave a status update on the Vac Truck Site.
- Dave Schmit with Arapahoe County sent John McCarty an email requesting a meeting to discuss the possibility of transferring Arapahoe County's MS4 permit to SEMSWA. This meeting has been scheduled for July 6, 2017.

9. Engineering and Construction Division Presentation – Danley

10. No formal Executive Session regarding the Executive Director Annual Review was held. Discussion was held in Open Session.

- SEMSWA's Strategic Plan Summary will be presented to the board at the July board meeting. The Executive Director Review Committee will review the Strategic Plan Summary and discuss the summary with John McCarty before it is finalized.
- The Executive Director Review Committee recommended to the full SEMSWA Board that, as of August 1, 2017, John McCarty receive a salary increase of \$8,000 annually, bringing his salary to \$169,000. In addition, the Committee also recommended a \$1,000 bonus.

Motion for Approval of Recommended Salary Increase and Bonus: Director Weidmann

Second: Director Baker

Ayes: All

11. Other Items – None

12. Adjournment - The Board Meeting was adjourned by Chairman Miller at 2:58 p.m.

- Next SEMSWA Board Meeting, Wednesday, July 19, 2017 at 1:30 p.m.